

THIEF RIVER FALLS REGIONAL AIRPORT AUTHORITY SPECIAL MEETING

March 28, 2011

The Thief River Falls Regional Airport Authority met at 7:30 a.m. at the Northern Municipal Power Agency on Monday, March 28, 2011 in special session. The following Commissioners were present: Kajewski, Nordhagen, and Tveitbakk. Commissioners Jensen and Tofte were absent. Visitors included Dan Triller with Ulteig via teleconference. Chairman Kajewski called the meeting to order at 7:30 a.m.

DISCUSSION OF ENVIRONMENTAL ASSESSMENT AND AIRPORT LAYOUT PLAN CONTRACTS

On Friday evening March 25th the Airport Manager received a call from Dan Triller, Engineering Consultant with Ulteig. Mr. Triller informed the Airport Manager that RS&H, a sub-consultant to Ulteig increased their initial quote for the proposed Airport Layout Plan by approximately \$40,000. Due to the timing of this new information, the special session was devoted to discussing the increase in price and its implications. Mr. Triller was available via teleconference for questions. Topics discussed included the time-sensitive nature of the projects and the reasons for the increase. Also discussed was the need for continuity of sub-consultants regarding the EA and ALP contracts. Because of this the following resolutions were passed.

RESOLUTION NO. 2011-3-10: APPROVAL AUTHORIZING THE SEPERATION OF AERIAL SURVEY WORK FROM THE PROPOSED AIRPORT LAYOUT PLAN CONTRACT

Following discussion, Commissioner Tveitbakk introduced Resolution No. 2011-3-10, being seconded by Commissioner Nordhagen, that:

WHEREAS, there exists a time-critical element for the aerial surveys, specifically to be flown in “leaf-off” conditions before being flown “leaf-on”. It was therefore agreed to be separated from the Airport Layout Plan contract and accepted.

THEREFORE BE IT RESOLVED, the Authority authorizes the Aerial Survey work being performed by Martinez Geospatial be accepted as presented.

On vote being taken, the motion unanimously carried.

ADJOURNMENT

There being no further discussion, Commissioner Nordhagen moved, being seconded by Commissioner Tveitbakk, to adjourn the meeting at 8:20 a.m. until April 13, 2011 at 6:00 p.m. On vote being taken, the Chair declared the motion unanimously carried and the meeting adjourned. (Due to schedule conflicts, the regularly scheduled April Authority meeting was moved to April 27th, 2011 at 6:00 p.m.)

Glen Kajewski, Chair

Attest: _____
Don Jensen, Vice Chair